MEETING MINUTES

Date: March 21, 2012, 4:30 p.m.
Location: MSU CoB Reid Hall, Room 402
Subject: MSU-College of Business Building – Work Session 3 Public Open House 3.1

Attendees:
- Susan Dana, MSU CoB Interim Dean, sdana@montana.edu
- Doug Brekke, Black Box Design, dlb@5400.tv
- Kevin Thane, Staff Senate, kthane@montana.edu
- Jeremy Beadles, Sletten Construction, jbeadles@sletteninc.com
- Susan Bilo, MUS Extension, Susan.Bilo@montana.edu
- Marc Gilliam, MSU CoB Faculty, mgillian@montana.edu
- Daniel Hodun, Langford RA, daniel.hodun@msu.montana.edu
- Kathleen Kavanaugh, Programming Consultant, kvkavanaugh@gmail.com
- Tim Eddy, Hennebery Eddy, Teddy@henneberyeddy.com
- Jon McGrew, Hennebery Eddy, JMcgrew@henneberyeddy.com
- Ben Lloyd, Comma-Q Architecture, ben@commaq.com

Submitted: Kim Everts

The following items were discussed at the MSU College of Business project Public Open House meeting:

Introductions: See sign in sheet

Jon went over the current schedule that has the site selection options going to the UFPB tomorrow afternoon. So today are focusing on the adjacency of Building Spaces:

Orange – Faculty Spaces
Blue Student Services/ Institutes Groups
Purple Classrooms

Then looked at relationship of these three groups in the conceptual diagrams of:

Parfait
Mixed
Blended

Jon reviewed the Program Diagrams slides:

Central Forum: More rectangular arrangement with a 3 story central space and similar in concept to the Parfait diagram.
  Level 1 = 12,006 s.f. –
  Level 2 = 10,356 s.f.
  Level 3 = 7,896 s.f.

Hinged Forum: L-shaped arrangement with a 3 story central space at the hinge and similar in concept to the Mixed diagram.
  Level 1 = 11,886 s.f. –
  Level 2 = 10,936 s.f.
  Level 3 = 7,926 s.f.

Split Forum: A rectangular arrangement with 2 cores, one at each end serving different groups and similar to the Blended diagram:
  Level 1 = 14,020 s.f. –
  Level 2 = 9,690 s.f.
  Level 3 = 6,280 s.f.
These start to look like buildings but they really aren’t because we don’t know our site yet, which may dictate a specific building form. Kind of like three dimensional spreadsheets – wanting to get groups input on adjacencies and areas where efficiencies can be found. Looking for comments on

Mark – question on the central cores, are the same shape through all three floors? Not necessarily.

Kathleen – **We would like your thoughts on these diagrams:**

Mark – initial reaction would like to see faculty offices spread out around the building, some want quiet and others want busy areas. Mark is used to having his accounting colleges close. Sense is that more faculty would like to be together or on a top floor, but not specifically sure what all they would want.

Susan Bilo – when a student enjoyed having the opportunity to see faculty. Could we survey the students and ask them.

Daniel – Discussed the issues with EPS as 1st floor students zone, 2nd floor and 3rd floor are more remote and quiet. Would prefer not to have faculty remote.

Doug – where is the Dean’s Office? - Jon stated that we discussed today that this space will be closer to the public areas.

Kevin – are the boxes a actual number of offices needed? Yes. Do we have growth calculated into the number office? Yes. 15% growth of where the College of Business is today. We currently have 51 faculty offices. And we have 5 GTA’s with a breakout conf room to meet with.

Susan Bilo – are the classrooms furniture arranged as shown on the board?  Kathleen reviewed the different classrooms and sizes.

Mark – based on the large classes he teaches are usually around 40 to 50 and having he tiers helps him to interact and have direct line of sight. So would like to see the large classroom as a tiered room.

Jon responded that you can also accomplish this with different furniture levels.

Mark – Feel that the Dean’s Suite should not be separated from the Faculty. Kathleen – this is consistent voice on the subject.

Susan Bilo – Could consider a glass wall and closed her door when not available, but when open students and faculty could feel free to stop in.

Kathleen – the glass wall is also a good aspect to improve daylight and views into the building.

Jon – People have noted that even in Reid 415 would like to have glass walls to the corridor to improve the sense of activity and what is going on in the school.

Mark – Looks like the Split Forum has more connection for the Faculty.

Kevin – Are there conference rooms – As Jake Jabs identified it as an Entrepreneurial center, so conf rooms are more under that concept. Yes – there are several conference/breakout rooms that are set up to be flexible.

Mark – How do you see the Forum space being used/furnished? It could be soft seating, flexible tables

Susan Bilo – What is the charge for the LEED of the building? The team has been charged to produce a LEED Silver building. Once we start designing the building. Have a sustainability committee and wanting to see the project to be as sustainable as possible. Susan asked if a member of their advisory board could be invited to attend the Sustainability design charette.

Four Goals the project has to meet: These goals include a sustainable building.

Susan Bilo – Is tomorrow a good meeting to voice concerns that the site be able to provide good solar orientation. Walt responded that it would be a good open forum at the Sub to participate in the selection. The UFPB group is not selecting the site, they are just reviewing and hopefully approving the sites that will then go to the President.

Doug – Do we know what height of rooms we are thinking about?  Tim – it varies based on the scale of the room. But generally we have more generous heights on the first floor and then on the 2nd and 3rd floor we anticipate lower, but it all depends on the structural system (conc. vs. Steel)

The above represents the Architect’s understanding of the discussions and decisions communicated during the meeting. **Please bring any revisions or additions to the Architect’s attention within five (5) business days of receipt of these meeting minutes.** Thank you.