MEETING MINUTES

Date: Feb 23, 2012, 3:00 p.m.

Location: MSU CoB Reid Hall, Room 415

Subject: MSU-College of Business Building – Work Session 2 Open House Information Meeting

Attendees:
- Susan Dana, MSU CoB Interim Dean, sdana@montana.edu
- Walt Banziger, Director of Planning, FPDC, wbanziger@montana.edu
- Frank Kerins, MSU CoB Faculty, fkerins@montana.edu
- Erica McKay, Student – member of MSU Student Association, erica.mckay@hotmail.com
- Doug Brekke, Black Box Design, local AV Specialist, dbb@5400.tv
- Carol Shannon, MSU Information Technology Center, cjshannon@montana.edu
- Jade Robbins, MSU Information Technology Center, jaderobbins@montana.edu
- Candace Mastel, Landscape Architect, FPDC, candace.mastel@montana.edu
- Jillian Bremmer, FPDC
- Lois Cok - Parent of HEA Employee
- Jim Becker, Engineering Faculty member, jbecker@ece.montana.edu
- Tim Eddy, Hennebery Eddy, Teddy@henneberyeddy.com
- Jon McGrew, Hennebery Eddy, JMcgrew@henneberyeddy.com
- Kathleen Kavanaugh, Programming Consultant, kvkavanaugh@gmail.com
- Ben Lloyd, Comma-Q Architecture, ben@commaq.com
- Kim Everts, kim@commaq.com

Submitted: Kim Everts

The following items were discussed at the 2nd MSU College of Business project Informational Open House meeting:

Introductions:

Tim reviewed the Site Selection slides and discussed how they were evaluated by the following criteria:

Planning and Policy – A cohesive plan on the campus expansion. Will use this and refer back to it when evaluating sites. Masterplan talks about increasing density, using building mass to create well defined outdoor space, like Romney Oval. Site and scale, Orient main building entry toward prominent open space. Then the nature of time (changes) looking out 10 years and 25 years.

Multi-model user access cars, bikes, peds, visitors, community/ staff and students, relationships to the rest of campus and other buildings. Parking.

Experience and Environment – Reid hall is in the perfect site. Views, on the mall, across from MT Hall, adjacency to Library. How do we find the next best spot? Opportunities in the landscape?

Staging the Action – heard this building wants to be hub, bring in visitors/community, creating successful public spaces. How do we do this, people are hard to herd. What kind of other campus activities do we want to consider adjacent to the building (outdoor spaces) Seeing the activity happening increases people’s interest in joining in.

Utilities and energy – the services for the building are important when looking at the location of the building.

The 6 sites identified by the Site Selection Committee to be further evaluated were the following:
1. South of Grant Site at the current Pay Lot to the south of the Student Union Building.
2. Immediately east of Hamilton Hall Site (at current parking lot)
3. North of Willson Hall Site – Both the South (a) and North (b) portions of that site
4. Harrison East Site – just to the north of the Chemistry Building
5. Harrison West Site – just to the south of Harrison and directly on 11th.
6. Wool Lab Site – directly on the 11th and College entrance to campus
The Site Selection Committee went through the exercise to rank by the Site Selection Committee has identified 3 of these sites that should be recommended/considered by the UFPB and University President – who will make the final selection. These sites are:

North of Willson (South) Site
South of Grant Site
East of Hamilton Hall Site

Jim – has the university plans to connect on their own or is it incumbent on the project to expand the tunnel? Walt - Yes it is incumbent on the project.

Candace – like what we have done, and the top three sites are ones she feels will be best from a landscape architecture But the South of Grant site would help to define that intersection. The Hamilton site is full of unknown items under the ground in that location that is unknown. Favorite site is the north of Willson, but the trees are a hot item that will cause of campus social issues. But some of the trees have been deemed dangerous.

Jon went through the Space Program slides:

Summary of the College of Business demographics diagrams, ages, number of students, where they come from, and what they are studying.

Broke down the Existing Program alongside the Draft New Program and were we looked at projecting a 15% growth, which based on the information for the Provost's office, this growth will be met by the time this building is open.

Broke down farther into the Faculty/Office/Research spaces, Student Services/Institutes spaces, and then the Classrooms/Community spaces.

Discussions on the Computer Labs:
Jade – 303 and 305 are hybrid spaces, 303 is usually used for classes and 305 is overflow.
Carol - 302 is the computer lab that CoB has dedicated which they had worked together to layout, etc. The other rooms are not CoB’s rooms.

Jon – 2 of the 4 - 40 person classrooms will be open computer classrooms.

Carol - If there is a dedicated computer classroom where do the students go for their off class time to do computer work? Is there now an open computer lab?
Kathleen – would this have to be locked up? Carol - Depends on if it is a global lab and if so they take care of it. If it is a departmental lab, then it is up to the CoB staff. Historically they have taken care of 302 because it was adjacent to their other labs and it made sense, but in the new building most likely won’t have any reason to care for it unless it was a Global Lab.

Frank – CoB would want 302 in new building – not sure if CoB can care for it though (will need to discuss this more in the future) They are using the labs for specialty programs that the students don’t have at home during the day. On the weekends the department labs are closed and the SUB and Library labs are used since those buildings are open.

Tim - Where is the campus help desk? – in basement of the library.

Carol – ITC recently took over a space in AJM – not a lab, but a collaborative group work space – made flexible to be reconfigured with comfy chairs and more access for the students that are open to the corridors/common spaces.

Jon – Additional program elements (if additional funding is found) were identified: Tech Transfer Center, Forum space, business incubator space, classroom porches, mlab, some sort of food service element (not well defined at this point, and dependent on site location), increased storage and lastly an Auditorium space.

Tim Summed up that in the next few weeks the Design Team will be reviewing and refining all the information gathered in the meetings held today and tomorrow. We will return in a month with more defined information on the sites and spaces to review with the committees and the community.

The above represents the Architect’s understanding of the discussions and decisions communicated during the meeting. Please bring any revisions or additions to the Architect’s attention within five (5) business days of receipt of these meeting minutes. Thank you.

3/6/2012